Tafila Technical University Accreditation and Quality Assurance Center



سياسة المشتريات والشراء المستدام

Sustainable Procurement / Purchasing Policy

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Policy preparation, Revision, & proofreading Team

Preparation	Revision	Proofreading
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Approval

Policy Owner	Quality Assurance and Accreditation Center Board	University President
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March 20, 2024	March 20, 2024	March 20, 2024



Approval Date

سياسة المشتريات والشراء المستدام

Sustainable Procurement / Purchasing Policy

Tafila Technical University recognizes its significant role in promoting sustainability and assumes the responsibility to mitigate its impacts through its procurement efforts. All university staff and academic and administrative units will be required to follow the Sustainable Procurement Policy to ensure that all products and services purchased by the central supplies unit are aligned with the university's social and environmental responsibilities to foster a positive impact on society, the environment, and the economy.

Staff, faculties, and departments are encouraged to follow the following principles to ensure sustainable procurement and purchasing:

- 1. Adopt procurement practices that embody the university's commitment to social responsibility and sustainability.
- 2. Encourage staff, academic faculties, and administrative departments to thoroughly assess the needs of the services or products to be acquired through procurement.
- 3. Promote environmental and social awareness among academic and administrative staff regarding sustainable procurement practices.
- 4. Promotes supplier adherence to national and international standards concerning environmental, social, and economic aspects, fostering a collaborative approach towards sustainable advancement.
- 5. Ensure that the procurement unit adopts a purchasing selection criterion that emphasizes sustainable offers and contracts.
- 6. Ensure that the purchasing and procurement takes into consideration the lifecycle of the product, its energy consumption, and method of disposal at its expiry.

Key Principles:

1. Environmental Considerations: We prioritize the purchase of products and services that minimize environmental impact throughout their life cycle from extraction and production to disposal. We aim to reduce resource consumption, minimize waste generation, and promote the use of renewable and recyclable materials whenever feasible.



2. Social Responsibility: We are dedicated to upholding human rights, labor standards, and ethical business practices in our supply chain. We strive to work with suppliers who demonstrate a commitment to fair labor practices, diversity and inclusion, and community engagement.

3. Economic Viability: We seek to achieve value for money in our procurement decisions while also considering long-term costs and benefits. We recognize that investing in sustainable products and services can lead to cost savings, improved efficiency, and enhanced reputation over time.

Guiding Practices:

<u>Supplier Engagement:</u> We actively engage with suppliers to communicate our sustainability expectations and encourage collaboration in achieving shared goals. We seek suppliers who are committed to sustainability and are transparent about their practices and performance.

<u>Product Evaluation:</u> We evaluate products and services based on their environmental performance, quality, and social impact. We consider factors such as energy efficiency, recycled content, and certifications.

<u>Lifecycle Analysis:</u> We conduct lifecycle assessments to understand the environmental and social impacts of our procurement decisions and identify opportunities for improvement. By considering the full lifecycle of products and services, we aim to minimize negative externalities and maximize positive contributions to sustainability.

Implementation:

Approval Date

The staff, the university's academic and administrative units, and other functional entities within the university will adopt the policy principles and guidelines. The central supplies unit and the central tender department within the university will supervise the policy guidelines.

